



# Sulla Via

Your Function Venue with a Difference!



## The Wedding Planner!

*You're engaged! Now what?*

*Use this checklist for a perfect Wedding Day!*

### **6 to 12 Months Ahead.**

- Plan an engagement party
- Set a date for your wedding
- Set a time
- Prepare a budget
- Choose your reception venue and reserve your place
- Contact an officiant/cleric to preside at the ceremony
- Start compiling the guest list
- Decide on the type of wedding and the size

### **6 Months ahead.**

- Set your menu and bar requirements
- Select a caterer
- Choose a florist
- Choose your retinue
- Hire someone to make your cake
- Hire a photographer and/or videographer
- Select a seamstress to make the dresses
- Choose and hire musicians for the reception
- Finalise guest list
- Select gifts for the registry
- Start planning your honeymoon

### **1 to 3 Month ahead.**

- Send out invitations
- Order the wedding cake
- Finalise ceremony plans
- Purchase gifts for the bridal party
- Finalise floral arrangements
- Attend final dress fitting
- Finalise all legal requirements
- Select first dance song
- Give caterer preliminary guest count
- Arrange necessary rentals for reception
- Schedule wedding rehearsal
- Select and order wedding rings

### **3 Weeks ahead.**

- Call guests who have not yet responded
- Plan reception seating arrangements
- Meet with hair stylist and make-up artists
- Finalise transport arrangements

### **1 Week ahead.**

- Give final guest count to caterer
- Pack your honeymoon suitcase
- Create detailed schedule of activities for your wedding day
- Select someone to be in charge of the schedule
- Pick up the rings
- Pick up the dress
- Get car cleaned/checked/serviced if necessary

### **Your wedding day.**

- Eat a good breakfast
- Attend hairstylist and make-up appointments
- Give yourself plenty of time to get ready
- Relax and have fun



**Contact Sulla Via Function Venue today:**

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